



# AGS Intimate Care Policy

2024-2026

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**A**LTRUISM **R**ESPECT **C**OMPASSION **A**SPIRATION **D**ETERMINATION **I**NTEGRITY **A**DVENTURE  
**G**RIT **L**IFELONG **O**PTIMISM **B**RAVERY **A**LACRITY **L**EARNING



## Contents

1. **Rationale**
2. **Aims**
3. **Roles and Responsibilities**
4. **Toileting Procedures**
5. **Changing Procedures**
6. **Privacy and Dignity**
7. **Additional Considerations**
8. **Relevant Policies**

### 1. Rationale

Children must have access to the toilet whenever needed. Staff will respond promptly to requests and support children in developing independence and self-help skills. If a toileting accident occurs, the child will be treated with dignity and respect, ensuring discretion and avoiding any embarrassment. Soiled clothing will be bagged and sent home the same day.

It is an expectation that children are toilet trained before starting school. This requirement is outlined in the Offer/Acceptance Letter, which parents sign upon enrollment.

### 2. Aims

- To provide clear and consistent guidance for staff on toileting procedures.
- To ensure children are always kept clean and comfortable.
- To support children in developing toileting independence.

### 3. Roles and Responsibilities

#### Foundation Stage (FS1 & FS2)

- The **Classroom Coach** will assist children with toileting. If unavailable, the **Bus Guardian** may assist or seek support from the **School Nurse**. When possible, two adults should be present.
- Disposable gloves, aprons, and hand sanitizer are available.
- Children and staff must wash their hands with soap and warm running water after toileting.

#### Primary School

- The **School Nurse** will assist primary students if accidents occur outside the classroom, e.g., during break times.
- During class time, teachers will support children in managing accidents discreetly.

#### 4. Toileting Procedures

- Staff will remind children to use the bathroom regularly.
- A non-verbal signal may be used to prompt children when needed.
- If a child is not toilet trained, parents will be invited for a meeting with the teacher and a member of the Senior Leadership Team (SLT). Children must be toilet trained to attend school, as outlined in the Offer/Acceptance Letter.
- Teachers will report frequent accidents to the Team Lead/SLT for further action.

#### 5. Changing Procedures

- The child should be changed in the classroom bathroom if privacy allows. If not, the Classroom Coach may take them to the clinic.
- FS parents must provide a spare set of clothes. In primary, parents will be called to bring a change of clothes or use school-provided spare clothing, which must be washed and returned.

#### 6. Privacy and Dignity

- Staff must handle toileting incidents discreetly to prevent embarrassment or teasing.
- FS children may need assistance with cleaning, while older children should manage independently.
- If a child needs additional privacy, they may use the nurse's clinic bathroom.
- If a child is in the bathroom for an extended period, an adult should check on them discreetly.

#### 7. Additional Considerations

1. **Older Students:** Female students should have access to sanitary products as needed. Year 1 and above must use a Toilet Pass before leaving the classroom.
2. **Toilet Assistance (FS):** Staff will offer verbal guidance from outside the bathroom. If necessary, a Classroom Coach or Bus Guardian may assist.
3. **Parental Communication:** If a child has more than two accidents in a week, the teacher will contact parents to discuss support strategies for toilet training at home.

This policy ensures a supportive approach to toileting while maintaining the dignity, hygiene, and independence of all children.

#### 8. Relevant Policies

**This Policy is to be read in conjunction with the below Policies:**

*AGS Health and Safety Policy*

*AGS Child Protection and Safeguarding Policy*

**AGS**

**Policy Implemented: August 2024**

**Policy Review Date: July 2026**

**Policy Responsibility: DSL / Founding Principal**

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