



ARCADIA GLOBAL SCHOOL

AGS Artificial Intelligence Policy
2024-2026

Al Furjan
Dubai, United Arab Emirates



1. Introduction

Arcadia Global School is committed to harnessing the transformative capabilities of Artificial Intelligence (AI) to enrich the educational journey of its students. Through AI, we aim to offer personalised learning experiences, streamline administrative processes, and present innovative engagement methods for teachers. Concurrently, we acknowledge the ethical and safety considerations intrinsic to AI's application. This policy sets a robust framework for the ethical, transparent, and responsible use of AI, ensuring alignment with our overarching objective: to educate and empower every pupil, enabling them to positively impact the world.

Background

The necessity of an AI policy in the current educational context arises from several key factors:

1. **Technological Advancements:** AI and digital tools are increasingly embedded in educational settings, requiring a framework to guide their use.
2. **Digital Literacy:** As technology becomes integral to learning, students and staff need guidelines to navigate AI tools effectively and responsibly.
3. **Ethical Considerations:** AI use raises concerns around data privacy, equity, and ethical implications which must be addressed.
4. **Academic Integrity:** AI, especially tools like ChatGPT, can impact academic honesty, necessitating clear rules.
5. **Preparing for the Future:** Equipping students with AI competency is essential for their success in a digitally driven world.
6. **Inequality and Access:** Ensuring equitable access to AI resources and addressing the digital divide is crucial.

2. Scope and Related Policies & Guidance

This policy governs the use of Artificial Intelligence (AI) tools by teachers, administrative staff, and students across all educational levels. It aims to foster ethical, efficient, and innovative use of AI in line with the school's mission and curriculum. It should be read in conjunction with:

- Data Protection Policy
- IT Equipment Agreement Policy
- Digital Learning Policy
- Innovation Policy

3. Application of AI in Learning, Teaching & Assessment

3.1 Students

Students are encouraged to utilise AI to enhance their learning while adhering to the school's external exam board regulations. Guidelines include:

- Validating AI-suggested concepts against credible sources.
- Recognising AI's limitations, biases and risks of misinformation.

- Not presenting AI-generated content as original work.
- Appropriately referencing AI-derived content, acknowledging that it won't be credited on intrinsic merit.
- Detailing the AI tools used and retaining evidence of their application.

3.2 Teachers

Teaching staff play a pivotal role in guiding ethical AI use in education. Responsibilities include:

- Participating in training on the benefits, risks, and ethical use of AI.
- Integrating AI understanding and application within the curriculum.
- Monitoring student submissions for potential AI misuse.
- Ensuring alignment with guidelines on AI's role in assessments.

3.3 Public Examinations & Non-Examined Assessment (NEA)

AI tools may be used in assessments under specific conditions, ensuring the work reflects a student's independent efforts. Misuse, such as plagiarism or producing misleading references, will be treated seriously.

3.4 Academic Integrity

Deviation from the school's principles constitutes Academic Misconduct. Penalties range from detentions to potential disqualification from formal examinations.

Examples of AI in Subjects

- Math: AI-powered adaptive learning platforms for personalised problem-solving. ChatGPT for explaining mathematical concepts.
- English: Natural Language Processing tools for grammar improvement and literary analysis. ChatGPT for enhancing writing and grammar skills.
- Science: Data analysis software for experiments and research. ChatGPT for scientific inquiry support.
- Humanities: AI-driven historical data analysis and cultural studies tools.
- Arabic Language Study: AI language learning apps for pronunciation and grammar. ChatGPT for interactive language practice.

4. Ethical Use of Artificial Intelligence

To uphold our commitment to ethical standards, all AI users within the school must:

- Respect privacy and intellectual property rights.
- Refrain from actions that could result in discrimination or unjust outcomes.
- Adhere to laws, regulations, and school policies, especially concerning data privacy.
- Stay informed about potential AI biases and actively work to mitigate them.
- Follow stringent data governance norms, ensuring compliance with GDPR and the school's Data Policies.

Access and Equity

- Provide equitable access to AI resources for all students and staff.
- Address digital divide issues through training and support.

5. Implementation, Monitoring and Review

5.1 Vendor Collaboration

The school will collaborate with vendors that meet the highest ethical and technical standards.

5.2 Monitoring and Feedback

Regular monitoring ensures AI systems' alignment with ethical commitments. Open feedback channels allow the school community to share experiences and concerns.

5.3 Training and Education

Consistent training sessions on AI's ethical, transparent, and safe use will be organised for both staff and students.

6. Review and Update

This policy will be reviewed every 6 months by Senior Leaders to ensure relevance and alignment with the latest research and best practices. An annual review will be conducted by the Board of Governors.

References

1. Teacher Development Trust, "Understanding AI For School: Tips For School Leaders," September 2023.
2. Russell Group, "Principles On The Use Of Generative AI Tools In Education," July 2023.
3. Office of Educational Technology, "Artificial Intelligence and the Future of Teaching and Learning," May 2023.
4. UNESCO, "AI And Education - Guidance For Policymakers," 2021.

Policy Implemented: November 2024

Policy Review: July 2026

Policy Responsibility: Digital and Innovation Lead

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